

## Seton School Outside-Course Application Form

Student name: \_\_\_\_\_ Date: \_\_\_\_\_

Name of proposed course: \_\_\_\_\_

Name of Seton course to be replaced (if applicable) and check the subject area:

\_\_\_\_\_

Religion  English  Social Studies  Math  Science  For. Lang.  Elective

(Note: The following Seton courses must be taken at Seton School to receive a Seton diploma and cannot be substituted: Religion 11, Language and Logic, Religion 12, and English 12)

Reason for the proposed course: \_\_\_\_\_

Name of proposed instructor: \_\_\_\_\_

Is this course accredited? Y / N

If yes, by whom? \_\_\_\_\_

If not, attach a description of the course.

Proposed start date: \_\_\_\_\_ Predicted end date: \_\_\_\_\_

Note: A transcript with a grade must be submitted to the Seton Registrar no later than May 15 to receive credit for the course, count toward graduation and be listed on the Seton transcript. All students taking an outside math or grammar course must pass the Seton final exam for the same subject to receive Seton School credit.

Parent/guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

Academic Department Head decision:

(Religion: Mrs. Carroll, Math: Mr. Scheetz, Foreign Language: Mrs. Pogue, Science: Dr. Carpenter, Social Studies: Mr. DiVietri, English: Mrs. Yeago, Elective: N/A)

Approve  Reject  Modify and resubmit proposal

Modifications needed: \_\_\_\_\_

\_\_\_\_\_

Academic Department Chair Signature \_\_\_\_\_

Guidance Dept. notified applicant via:  email  US mail \_\_\_\_\_ (date)

Copy to Academic Dean \_\_\_\_\_